

Vacancy notice

Nurse

CLOSING DATE FOR APPLICATIONS – 15/09/2025

REFERENCE: CONS/10/2025/TA AST/ORG.1.E.S1.001

DIRECTORATE/UNIT: HEALTHCARE AND SOCIAL SERVICES UNIT – MEDICAL SERVICE - DISPENSARY

CONTRACT TYPE: TEMPORARY AGENT

GRADE: AST 3

LOCATION: BRUSSELS

CLOSING DATE FOR APPLICATIONS: 15/09/2025 AT 12:00 (CEST)

Are you looking for a new challenge in your nursing career? If you would like to work in a vibrant international environment, we have the right opportunity for you.

The Healthcare and Social Services Unit within the Human Resources Directorate of the Council of the European Union is looking for a nurse. If you hold a post-secondary nursing diploma and you would like to work in a highly motivated and professional team in the field of occupational health and statutory, preventive and emergency medicine, look no further! Join our medical team in a diverse, inclusive and multicultural environment.

WE ARE

The Medical Service, composed of 18 people, is part of the Healthcare and Social Services Unit. Our medical and administrative staff ensure that medical services are available, accessible and of a high quality. The service assists and advises the General Secretariat of the Council of the European Union (GSC) on the prevention of occupational risks and the protection of health and safety, acting both independently and in cooperation with the other departments of the institution.

The GSC's Healthcare and Social Services Unit is part of the Human Resources (HR) Directorate. Its mission is to support the health, well-being and work-life balance of the GSC's staff of nearly 3 000, within a positive working environment and with an emphasis on prevention. The unit consists of four services with the following responsibilities: providing medical support; providing psychosocial assistance; managing medical absences and supporting staff returning to work after illness; and providing social services, including managing the GSC crèche, helping staff prepare for retirement and supporting retired staff. These services work in cooperation with each other, as well as with other HR services and with managers and staff throughout the GSC.

The HR Directorate is responsible for the design and smooth application of the GSC's HR policies on recruitment, staffing and mobility, staff development, staff assistance and well-being, and equal opportunities. It is also responsible for GSC

staff administration, including staff rights and obligations under the Staff Regulations, for mission-related issues and for all finance/procurement matters and budget planning/monitoring under the Financial Regulations.

[The GSC](#) is the body responsible for assisting two European Union (EU) institutions: the European Council and the Council of the EU, including its presidencies, the Permanent Representatives Committee (Coreper) and the other Council committees and working parties.

The GSC organises and ensures the coherence of the Council's work and the implementation of its 18-month programme. In summary, the GSC plays a vital role in ensuring effective functioning and coordination within the EU's decision-making bodies.

WE OFFER

We are offering a dynamic role as a nurse in an open-minded, highly motivated and supportive professional environment where team spirit and collegiality are core values and personal development is actively encouraged.

In our multi-disciplinary team that comprises medical officers, nurses, psychologists, social workers and administrative staff, you will be engaged in all aspects of the Medical Service's work in the field of occupational health and statutory, preventive and emergency medicine. We will make various training courses available to you to facilitate your integration into your new work environment.

Your daily work will include carrying out dispensary tasks and technical examinations in accordance with internal protocols and administering first aid in case of emergencies. You will also aid the doctors, manage medical files, draw up statistics and perform medical travel consultations for staff going on missions.

You will participate in the organisation and conduct of annual and pre-employment medical examinations; you will deal with a variety of clinical situations, pathologies and emergencies; and you will administer vaccines, particularly in the context of travel medicine and the annual flu vaccination campaign. You will also be entrusted with some administrative tasks and will give first aid training.

You can read about the GSC's core values and culture [here](#).

Your main tasks

Your duties as a nurse in grade AST 3 in the dispensary team may include the following:

- carrying out dispensary tasks, including acting as triage nurse;
- performing technical examinations (e.g. audiometry, spirometry, eye tests, ECGs);
- providing nursing care in accordance with internal protocols, primary healthcare (e.g. performing injections, applying dressings, administering medicines), biological examinations and patient monitoring;
- assisting the doctors, including with annual and pre-employment medical examinations;
- providing first aid and emergency care;
- supporting health promotion and immunisation campaigns;
- providing, participating in and collaborating on the continuous training of medical and non-medical staff;
- managing activities and projects relating to preventive healthcare and promotion of well-being at work;
- in exceptional situations (multiple absences in the crèche team), providing support to the GSC crèche;
- performing administrative tasks such as maintaining medical records in paper and electronic format, managing equipment and collecting and analysing epidemiological data.
- conducting travel consultations.

Working conditions

Presence on premises is required in line with the needs of the service and according to a planned schedule. Missions are permitted only if related to training requests.

Standby duties outside normal working hours may be necessary in connection with high-level events such as European Council meetings or Council sessions. Such duties are planned in advance and on a rota basis within the team. We aim to offer staff a good work-life balance via the available means of flexible working hours and compensation for time spent on standby duty.

WE ARE LOOKING FOR

Eligibility criteria¹

To be considered eligible, you must meet all the criteria listed below:

- be a national of a Member State of the European Union;
- enjoy your full rights as a citizen;
- meet the character requirements for the duties involved;
- be physically fit enough to perform the duties involved;
- be below retirement age, which for officials and agents of the EU is set at the end of the month in which the age of 66 is reached;
- have fulfilled any military service obligations required by national laws;
- have knowledge of at least two official EU languages², one at minimum C1 level (thorough knowledge) and the other at minimum B2 level (satisfactory knowledge)³.

Qualifications and experience

- a. You must have a level of **post-secondary education attested by a diploma** formally qualifying you as a **nurse** in an EU Member State.

***NB:** Diplomas, whether issued in a Member State or in a non-EU country, must be recognised by an official body of an EU Member State, such as the ministry of education.*

- b. You must have at least **three years** of professional experience as a nurse after obtaining the diploma indicated in point a.

Selection criteria

We are looking for someone with the following competences:

- strong organisational skills for keeping track of deadlines and procedures;
- proactive self-management and a learning mindset;
- a sense of initiative and responsibility and a commitment to ethical standards and to handling information with discretion;
- critical thinking and creative problem-solving skills;
- the ability to work in a team and to establish and maintain good relations with a wide range of interlocutors;
- good digital skills, including a good knowledge of MS Office IT tools, and a willingness to adapt to new technologies, in particular collaborative tools;
- a strong ability to take action and deliver results with accuracy and attention to detail even under pressure;
- the ability to cope with a dynamic environment and fluctuating workload;
- excellent verbal and written communication skills;
- very good knowledge (minimum C1 level) of English or French and good knowledge (minimum B2 level) of another language.

The following would be considered an asset:

- professional experience in occupational healthcare and in occupational health settings;
- previous experience in emergency care;
- experience in project management;
- experience delivering basic life support (BLS) training;
- experience working in the European institutions or agencies;
- knowledge of other EU languages.

¹ Only candidates who comply with the eligibility criteria will be considered.

² The EU has 24 official languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian, Spanish and Swedish.

³ Please note that the minimum levels required above must apply to each linguistic ability (speaking, writing, reading and listening). These abilities reflect those of the [Common European Framework of Reference for Language Skills](#).

This post requires adherence to a strict confidentiality code of conduct.

HOW TO APPLY⁴

You must apply online through the [EU CV Online](#) platform before the specified deadline.

How to register via EU CV Online

To be able to apply via the EU CV Online platform, you must first create an account (or sign into your existing account) and fill in an e-CV online. Once you have completed your e-CV, you can apply to this call for expressions of interest. Applications must be in English or French. You are advised to complete all relevant fields, including the field regarding your reasons for applying.

Please make sure that your CV matches the references and supporting documents you will be required to provide (diplomas, certificates, contracts, etc.). You may be asked to provide supporting documents at any time during the selection procedure.

An acknowledgement of your application will be sent to the email address indicated in your application. Only applications submitted through EU CV Online will be considered.

Technical issues or questions concerning your application should be reported through the EU CV Online contact page. If you have any further questions, please contact the Temporary Staffing Services Office of the GSC via gsc-ta-selections@consilium.europa.eu indicating the reference number of the vacancy notice, your registration number and the nature of your request.

Next steps⁵

A selection panel will be set up to conduct the selection procedure. The panel will assess applications against the above eligibility and selection criteria. **Due to the large number of applications we may receive, only shortlisted candidates fulfilling the eligibility and selection criteria will be contacted by the GSC's HR department with a view to their participation in a selection procedure.** These candidates might be invited to attend an interview to assess their technical knowledge and the competencies required.

The work and deliberations of all selection panels are confidential, and any attempts by candidates to contact a member of the selection panel are prohibited. Candidates may be disqualified for not complying with these rules.

EMPLOYMENT CONDITIONS

The successful candidate will be recruited as a **Temporary Agent (AST)**, pursuant to Article 2(b) of the [Conditions of Employment of Other Servants of the European Union \(CEOS\)](#).

The basic monthly salary, before any deductions or allowances, for **grade AST 3** (first step) is currently **€4 666.19**. The salaries of temporary and contract staff are subject to a community tax deducted at source and are supplemented by various allowances. The European institutions have their own social security and pension scheme. The initial contract will be for a duration of **four years**. Renewal is possible within the limits set out in the CEOS (Article 8). The jobholder will serve a probation period of nine months. Conclusion of the contract is subject to the successful candidate fulfilling the conditions set out in CEOS (Article 12) and to the verification of the proof of education and professional experience stated in their CV. The place of employment will be Brussels.

DIVERSITY & INCLUSION

The GSC is committed to diversity and inclusion. We actively seek diversity and promote inclusion among staff. We embrace all differences based on geographical and demographic characteristics and identities and strongly believe that diversity enriches our perspectives, improves our performance and increases our well-being. We therefore encourage applications from qualified candidates from diverse backgrounds, across all abilities and on the broadest possible geographical basis amongst the EU Member States. For more information, please click [here](#).

⁴The purpose of processing of the data submitted by candidates is to manage the applications with a view to possible recruitment in line with Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018, which can be consulted [here](#).

⁵Please note that any selection procedure at the GSC can be terminated at any stage in the interests of the service.

APPEAL PROCEDURE

For more information on means of redress, please use this [link](#).