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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG EAC B.2.001 |
| Post number in sysper: | 246044 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Michael TEUTSCH (as of 1/12/2023: Monika KEPE-HOLMBERG)  2nd quarter 2023  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

The schools and multilingualism unit (EAC.B.2) contributes to the development of the European Education Area by promoting quality and inclusive education, supporting teachers and educators, and supporting the green and digital transitions. The team of close to 30 colleagues works in three sectors and

(1) supports policy development and cooperation in the areas of schools – from early childhood education and care to upper secondary education - and multilingualism;

(2) implements the European flagship programme Erasmus+ in the areas of schools, vocational education and training, and adult learning;

(3) manages and develops the online education platforms European School Education Platform (incl. eTwinning), and EPALE.

The unit’s overall objective is to support high quality and inclusive education for all in line with the objectives of the European Education Area and the Commission’s Digital Education Action Plan 2021-27.

On the programme side, we manage the implementation and further development of the Erasmus+ programme in the three abovementioned areas via the Erasmus+ National Agencies and the Education and Culture Executive Agency EACEA. We also contribute to the evaluation of the current programme generation and to preparing the successor of the Erasmus+ 2021-27 programme. Our aim is to support potential applicants to make best use of the opportunities offered by the programme in line with its rules and priorities, and to use the programme as a means to support Member States in collaborating and implementing the EU policy priorities for schools, vocational education and training and adult learning.

We work in close cooperation with the Erasmus+ National Agencies, the Executive Agency EACEA, the unit in our Directorate General in charge of coordination of the Erasmus+ programme. In addition we work closely with the Directorate General in charge of Employment, Social Affairs and Inclusion, who are in charge of defining the EU policy agenda in the areas of vocational education and training and adult learning.

**Job Presentation (We propose)**

The National Expert will work on the implementation and further development of the Erasmus+ programme in the areas of school education, vocational education and training, and adult education. Erasmus+ is one of the most successful and best-known European Union programmes, and recent years have shown a significantly increased interest in the programme’s activities in the three education sector mentioned above. The post offers an opportunity to work on diverse tasks, including close cooperation with the team in charge of developing the IT tools for programme management, and to take part in the preparation of calls for proposals and implementing rules. It includes activities promoting the programme such as the European Innovative Teaching Award, and in the preparation of the next programme generation. The National Expert will work in a dynamic environment with a focus on gathering, analysing and following-up on feedback from Members States, from the programme's national agencies, beneficiaries and participants. It will be important to ensure links between European policy priorities and concrete Erasmus+ actions and activities. Through this work, the National Expert will be a key colleague for putting in practice the Commission objective of expanding mobility and cooperation in the areas of schools, vocational education and training, and adult learning in the coming years.

**Jobholder Profile (We look for)**

We are looking for a motivated, versatile, and result-oriented colleague, with a strong sense of team work. The successful candidate will be interested in concrete impact of education policies implemented through effective delivery of the Erasmus+ programme. He/she should be able to analyse the programme's results, draw operational conclusions, design concrete implementation proposals and follow-up with their execution, including in legal and technical aspects. Knowledge about the EU policy framework in education and training as well as diversity of education systems in Europe and, above all, previous experience in management of transnational programmes for education (including Erasmus+) will be a strong asset. Very good command of spoken and written English is a must, with particular importance given to clear writing skills. Knowledge of other Commission working languages (German or French) is an advantage.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)