



VACANCY NOTICE

SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)	ESTAT-G-G.2
Head of Unit: Email address: Telephone: Number of available posts: Suggested taking up duty: Suggested initial duration: Place of secondment:	Jukka Jalava Jukka.jalava@ec.europa.eu + 352 4301 38435 1 2nd quarter 2023 ¹ 2 years¹ <input type="checkbox"/> Brussels <input checked="" type="checkbox"/> Luxembourg <input type="checkbox"/> Other:
	<input checked="" type="checkbox"/> With allowances <input type="checkbox"/> Cost-free
This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:	

1. Nature of the tasks

Unit G2 is a dynamic and attractive unit composed of 16 colleagues with 9 different nationalities. It is one of six units in the Directorate for Business and trade statistics. The Unit is responsible for the provision of Structural Business Statistics (SBS), business demography statistics (BD), business innovation ('Community Innovation Survey'; CIS), and tourism statistics. Our regular work comprises the collection, processing, dissemination and analysis of business statistics data, as well as conceptual and methodological developments. Our aim is to provide the Commission and other stakeholders with high-quality statistical information and analysis on the structure and dynamics of the European business economy, thereby supporting EU policies. Our unit co-operates closely with DG GROW, DG R&I, and other policy DGs. We have regular contacts with Member States, candidate countries as well as with other Eurostat units on cross-cutting themes.

The successful candidate will work in the areas of the CIS, SBS, and BD. In particular, she/he will contribute to several of the following topics:

- integration of CIS, SBS and BD within the framework of European business statistics (Regulation (2019) 2152), including work to increase the consistency within European business statistics, and to respond to emerging user needs and policy demands by means of micro-data linking;
- methodological advice on European statistics on the structure and dynamic of businesses, particularly in regard to harmonisation and quality of these statistics in the EU;
- further development of the CIS, including methodological advice, implementation of the Oslo Manual (4th edition) and the survey programme, as well as the possible linking of CIS data with data from other sources (e.g. the Business Register, SBS and BD);
- contributions to documents and methodological guidelines to be presented Task Forces and the Working Groups, as well as contacts with the Commission's policy Directorate Generals;
- analysis and dissemination of results.

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

The jobholder will have to work closely together with other members of the SBS, BD and CIS team in Unit G2 as well as with the other units of Directorate G. The position will require close cooperation with Member States, policy DGs, and with other organisations.

We are looking for a motivated and service-oriented colleague with a strong sense of responsibility and good organisational skills. The successful candidate should have a positive approach to new challenges, be able to support on-going developments and to work autonomously in a team context. The candidate should have an interest in data treatment / working with numbers (numerical literacy). Previous experience or relevant background in one of the following topics would be an advantage: treatment of statistical data, preparing statistical publications, or basic knowledge of business statistics. The working language is English.

2. Main qualifications

a) Eligibility criteria

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

- Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;
- Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;
- Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

b) Selection criteria

Diploma

- university degree or
- professional training or professional experience of an equivalent level

in the field(s): economics, statistics, or social sciences.

Professional experience

Good knowledge of surveys, statistical production processes, and statistical methodology/quality, primarily in the field of European business statistics.

Language(s) necessary for the performance of duties

Good knowledge of English.

3. Submission of applications and selection procedure

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter. The CV must mention the

date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage. Candidates will be informed of the follow-up of their application by the unit concerned.

4. Conditions of the secondment

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

5. Processing of personal data

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B.1. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 7 years after the secondment (2 years for not selected experts).

You have specific rights as a 'data subject' under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit HR.B.1, HR-B1-DPR@ec.europa.eu.

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer (DATA-PROTECTION-OFFICER@ec.europa.eu) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor edps@edps.europa.eu if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for security checks.