



NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

Post identification: (DG-DIR-UNIT)		SJ.N – Eurozone and Economic Issues (Eurozone Team)
	Directorate-General: Team: Principal Legal Adviser SJ.N Email address Telephone:	Legal Service The Eurozone and Economic Issues Team provides in-house legal assistance to the Commission and to its departments in relation in particular with the Economic and Monetary Union, the Euro, the financial assistance mechanisms, the recovery instruments from the Covid-19 pandemic, the EU financial instruments and budgetary guarantees, the EIB, the multiannual financial framework, the budgetary principles, the Own Resources, the protection of the EU's financial interests (including the "Conditionality" Regulation), and the European Public Prosecutor Office and OLAF. It also represents the Commission in Court cases, in particular before the EU Courts, in these areas of law. Jean-Paul KEPPENNE Jean-Paul.KEPPENNE@ec.europa.eu +32(0)2 29 98377
	Number of available posts: Category: Suggested taking up duty: Suggested initial duration:	1 Administrator (AD) Second quarter 2023¹ 2years¹
	Place of secondment:	Brussels
Specificities		With allowances This vacancy notice is also open to <input type="checkbox"/> the following EFTA countries : <input type="checkbox"/> Iceland <input type="checkbox"/> Liechtenstein <input type="checkbox"/> Norway <input type="checkbox"/> Switzerland <input type="checkbox"/> EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) <input type="checkbox"/> the following third countries: <input type="checkbox"/> the following intergovernmental organisations:

¹ These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

1	Nature of the tasks:
<p>The Eurozone and Economic Issues Team provides in-house legal assistance to the Commission and to its departments in relation in particular with the Economic and Monetary Union, the Euro, the financial assistance mechanisms, the recovery instruments from the Covid-19 pandemic, the EU financial instruments and budgetary guarantees, the EIB, the multiannual financial framework, the budgetary principles, the Own Resources, the protection of the EU's financial interests (including the "Conditionality" Regulation), and the European Public Prosecutor Office and OLAF. It also represents the Commission in Court cases, in particular before the EU Courts, in these areas of law. When appropriate, it also interacts with the Legal Services of the other EU Institutions and with lawyers in the Member States.</p> <p>The Seconded National Expert (SNE) will be required to assist the Eurozone Team in all these activities.</p>	

2	Main qualifications:
<p>a) Eligibility criteria</p> <p>The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.</p> <ul style="list-style-type: none"> Professional experience : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD; Seniority : at least one year with your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment; Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties. <p>- diploma: he/she should have at least a degree in law.</p> <p>- requirements: the successful SNE needs to have a good knowledge of the role and the working of the Commission, as well as of the decision making procedures set by the Treaties. He/she should possess good drafting and communication skills.</p> <p>- professional experience in the fields dealt with by the Eurozone Team is important.</p> <p>- language(s) necessary for the performance of duties: an excellent knowledge of English is required. A good knowledge of French or another official European Union language will be considered an asset.</p>	

3	Submission of applications and selection procedure
<p>Candidates should send their application according to the Europass CV format (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German <u>only to the Permanent Representation / Diplomatic Mission to the EU of their country</u>, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. Not respecting this procedure or deadlines will automatically invalidate the application.</p> <p>Candidates are required not to add other documents (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.</p> <p>Candidates will be informed of the follow-up of their application by the unit concerned.</p>	
4	Conditions of the secondment
<p>The secondment will be governed by the Commission Decision C(2008)6866 of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on http://ec.europa.eu/civil_service/job/sne/index_en.htm.</p> <p>The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.</p> <p>Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.</p> <p>During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.</p> <p>If any document is inexact, incomplete or missing, the secondment may be cancelled.</p>	
5	Processing of personal data
<p>The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.</p> <p>Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).</p> <p>Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor edps@edps.europa.eu.</p> <p>To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on http://ec.europa.eu/dgs/personnel_administration/security_en.htm.</p> <p>Information on data protection for candidates to a JRC post is available on: http://ec.europa.eu/dgs/jrc/index.cfm?id=6270.</p>	