



**HELLENIC REPUBLIC
MINISTRY OF INTERIOR &
ADMINISTRATIVE RECONSTRUCTION**

**General Secretariat for Migration
Policy
Directorate General of Citizenship &
Migration Policy
Directorate of Social Integration
Unit of the NGOs Register and
Cooperation with Civil Society Entities
Postal Address: 2, Evagelistrias str.
Postal Code :10563**

**Athens , 8 September 2016
Our Ref no.:39487/16**

SUBJECT: “Establishment of a National Register of Greek and Foreign Non-Governmental Organizations (NGOs) active in the field of international protection, migration and social integration issues”.

**THE DEPUTY MINISTER OF INTERIOR
& ADMINISTRATIVE RECONSTRUCTION**

Having regard to:

1. The provisions of articles 31 and 32 para 2 of law 4375/2016 on the organization and operation of the Asylum Service, the Appeals Authority, the Reception and Identification Service, the establishment of the General Secretariat for Reception, the transposition into Greek legislation of the provisions of Directive 2013/32/EC “on common procedures for granting and withdrawing the status of international protection (recast)(L 180/29.6.2013), provisions on the employment of beneficiaries of international protection and other provisions
2. The presidential Decree no 105/2014 “Organisational Chart of the Ministry of Interior” (A’ 172), as applicable

3. The presidential Decree no 24/2015 “Establishment and re-nomination of Ministries, transfer of the General Secretariat of Social Security” (A 20)
4. The presidential Decree no 11/2010 (O.G. 15/A/16-02-2010) “Establishment of a General Secretariat for Migration Policy within the Ministry of Interior, Decentralisation and e- Government“, as applicable
5. The presidential Decree no 73/2015 “Appointment of the Deputy Prime Minister, Ministers, Deputy Ministers and State Secretaries” (A 116);
6. The decision no Y10/2015 (O.G. B’2109/29-09-2015) concerning the allocation of Responsibilities to the Deputy Minister of Interior and Administrative Reconstruction, Ioannis Mouzalas;
7. The fact that the present Decision does not entail any further costs to be charged to the State Budget.

We decide

Article 1

Establishment of a Register

A national Register of Greek and Foreign Non- Governmental Organizations (NGOs) which are active on international protection, migration and social integration issues shall be established and kept in the Unit of the NGOs Register and Cooperation with Civil Society Entities, of Directorate of Social Integration, under the General Secretariat for Migration Policy .

The National Register shall include data on:

- Identification details of the entity (name, geographic scope of activation, etc.)
- Information on the establishment (documents constituting or evidencing the requisite power),
- Fiscal information,
- Financial information(balance sheet/ financial report-budget etc.),
- Details of the legal representative in Greece
- Services provided (beneficiaries/ target group/ areas of activities etc.),
- Logistics
- Paid staff/ volunteers and duration of their stay and employment,
- Actions of the entity (A summary report of projects implemented over the last two years, which must comprise at least : the operation of structures/ type/

name/ number of beneficiaries/operational costs, services provided through the structures, actions implemented by the entity over the last two years, number of activities implemented per category of actions/ titles of activities, beneficiaries, cooperation with other entities, current interventions).

This register shall be updated regularly. Greek and foreign NGOs are obliged to keep updated without delay all information on subsequent changes/ modifications (mainly, closing down or leaving the Greek territory or withdrawing from the field of actions).

Article 2

Types of entities to be registered

Entities falling under the categories below may be registered in the Register established under Article 1:

Non profit Legal Persons governed by private law and Non Governmental Organizations, such as :

- Clubs and associations;
- Specially recognised entities (by virtue of special legislation);
- Charitable institutions;
- Non profit civil partnerships;
- Branches of Foreign Non Governmental Organisations.

Article 3

Terms and Conditions of Registration

In order to get registered, entities shall have to comply with all of the following cumulative conditions:

- i. to possess legal personality , which may be evidenced by a legally published statute/ legal documents;

II. The Statute of the entities must provide for the implementation of activities of:

- Social and humanitarian nature
- International protection
- Migration, or
- Social integration.

Article 4

Registration process

The categories of entities wishing to be recorded on the Register shall submit online registration applications via the web-based application of the Ministry, by submitting the information requested under article 1, provided they fulfill the necessary requirements.

For the registration and the assignment of a registration number as well as for the de-registration, a relevant decision shall be issued by the Head of the Directorate of Social Integration.

Registration of entities in the National Register shall be a prerequisite for their activation as well as their accreditation and their broader cooperation with the services of the Ministry of Interior and Administrative Reconstruction.

Foreign documents must be certified and translated, in accordance with the current legislation.

The present Decision shall be published in the Official Gazette.

**THE DEPUTY MINISTER OF INTERIOR
& ADMINISTRATIVE RECONSTRUCTION**

IOANNIS MOUZALAS